


JOB TITLE
Client Relations Analyst
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Company
 TheMIGroup

Work Setting
 Other

Job Description
 Client Relations Analyst

Our People.
 Our Difference...

TheMIGroup is a global provider of relocation and assignment management programs to the world wide corporate community. We are recruiting the following roles at our Calgary (N.E) location...

As the Client Relations Analyst you will be responsible for meeting the reporting and data requirements of assigned Corporate Clients, as well as managing the Company's relationship with assigned Clients. You will also be accountable for data integrity and reporting as well as liaising between other Business Units and internal departments to ensure data integrity is maintained. As part of your role, you will manage a small volume of Client relationships and engagements on a tactical and strategic basis, resolving any issues and working with the VP to implement any account specific plans and strategies. You will also take ownership for driving revenue generation with assigned Clients.

The Ideal candidate will have the following:
 2 – 5 years experience in a similar role within the Relocation/Mobility industry
 Account management or consultative sales experience in the Relocation/Mobility industry.
 Strong computer skills, including MS Office and SAP.
 Excellent relationship development and management skills.
 Sophisticated interpersonal skills; mature and articulate; pleasant and outgoing personality, the ability to interact with key stakeholders, both external and internal.
 Superior customer/quality control bias.
 Exceptional written, verbal communication and listening skills.
 Methodical, organized and conscientious; able to multi-task in a fast-paced environment.
 University Degree in a business or equivalent experience is required.

For the right person we offer an excellent salary plus bonus opportunities, comprehensive benefits, and training in a fun yet professional team environment.

To apply please visit our website at www.themigroup.com Please quote reference number CALCRA/4311

TheMIGroup would like to thank all applicants, however, only those selected for an interview will be contacted. Personal data collected will be used for recruitment purposes only. TheMIGroup is an Equal Opportunities Employer.

Region
 Canada

City
 Calgary

Type of Work
 Full Time

Reference No.
 CALCRA/4311

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