

Where HR Professionals find Employment



| HOME | Search Jobs | Job Seeker | Employer | Resume Registration | Resume Login |

JOB TITLE
Human Resources Director

[<< Return to List](#) | [Log in to your Job Seeker Account](#)

Company
Jericho HR Group

Work Setting
Corporate HR

Job Description
Human Resources Director
Location: Williamston, NC

Our client is a 49 bed acute-care hospital (268 employees)

Description
Our client is looking for an experienced Human Resources Director. Reporting to the CEO, the successful candidate will be a member of the senior management team and will be responsible for the management of all Human Resources functions including recruitment, retention, regulatory compliance, benefits, organizational development, employee relations, and JCAHO preparedness.

Plans, coordinates and administers human resource strategic planning and all personnel related programs. Coordinates the day-to-day operations. Develops and administers policies and procedures. Provides employee relations support throughout the organization. Manages organizational compensation programs: executive, management, salaried and hourly. Insures compliance with all federal, state and local employment laws.

Education:
• Minimum requirements include bachelor's degree in Human Resources
• Master's degree preferred

Experience:
• 3 years experience as a Human Resources Director within hospital required
• Strong organizational skills.
• Ability to multi-task.
• Demonstrated abilities in leadership, communication and planning. Excellent verbal and written skills.
• Strong word processing skills and familiarity with spreadsheet and database programs.
• Excellent customer service skills.
• PHR or SPHR preferred.

If you are interested and qualified, please send a "Word" copy of your resume/CV and salary requirements to the address below. When applying, please indicate the job and the location in the subject line of your e-mail. If this position is not for you and you know of someone who might be interested, please forward this to them.

Jericho HR Group
www.jerichohr.com
jobs@jerichohr.com

State
NC

Type of Work
Full Time

Contact
Josh Slimmer
Jericho HR Group
Email: jobs@jerichohr.com
WebSite: www.jerichohr.com

[<< Return to List](#) | [Log in to your Job Seeker Account](#)

[Customer Service](#)

AdChoices

[HR Certificate Online](#)

Create Your Path to Success With a Master Certificate in HR Mgt Online
www.VillanovaU.com/HR